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From: Danforth, Deborah (DPH) <Deborah.Danforth@state.ma.us>
Sent: Tuesday, August 17, 2010 1:52 PM
To: Hanchett, James (DPH)
Cc: McGuire, Thomas M (DPH)
Subject: RE: Payment to Secretary of State's Office

Jim,

The Commonwealth does not make payments directly to the Secretary of State's office for this. The employee would have to pay and submit a travel/reimbursement form with the receipt to get reimbursed.

From: Hanchett, James (DPH) [<mailto:James.Hanchett@state.ma.us>]
Sent: Tuesday, August 17, 2010 1:37 PM
To: 'Danforth, Deborah (DPH)'
Subject: Payment to Secretary of State's Office

Hi Debbie,

Sharon, Sonja and I need to renew our Notaries in October and Rebecca needs to become one. This will be \$240.00. How to I arrange to make payment to the Secretary of State's Office?

Thanks,

Jim
Amherst Drug Lab